

## high tea \$37.50 per head

### sweet

mini assorted cheesecakes  
choc dipped strawberries  
mini peach blossoms and mini lamingtons  
mini profiteroles

### savoury

vegetarian risotto  
crumbed mackerel gougans  
feta on bruschetta bites  
assortment of ribbon sandwiches

### blooming tea & drinks

A selection of blooming flowering tea served in our glass tea pots – 1 pot per 4 guests  
plus one cup of standard coffee OR one cup of speciality tea in silken tea bag  
(additional beverages can be purchased from fully licensed bar on the day if required)

## INFORMATION (please read)

### CONFIRMATION OF NUMBERS & PAYMENT

We require final numbers for weekend high teas on the Wednesday prior.  
We require final numbers for weekday high teas three weekdays prior.

### \*IMPORTANT NOTE ABOUT PAYMENT

High teas are specially catered events, food is ordered & prepared for the number of guests you confirm for, so the number of people you confirm for at above confirmation times is what we charge for.

If the number of guests you confirm for do not show up on the day, we will still require payment for them.

We strongly encourage collecting funds before the event so you are not left short changed if you are worried about no shows.

If you confirm a booking and do not turn up on the day we will forward an invoice for payment.

### menu changes and food allergies

We can accommodate vegan, food allergies & dietary requirements. We need to be made aware of any requirements in advance when final numbers are given. Being made aware of food allergies on the day is too late.

### number of guests

**minimum:** We require a minimum of 4 paying adults for a High Tea.

**maximum:** We can fit a maximum of 75 (ie 55 inside and 20 outside).

### times

#### between 4 and 20 people :

For groups of between **4 and 20 people** we suggest arrival time from 11.00pm and finish time of 2.00pm 7 days a week. You can hire out exclusive use time slot for under 20 people ie 2.30pm until 5pm but a \$200 hire charge will apply.

#### Large groups of over 20 :

For groups of **over 20** we can offer our exclusive time slot with no hire charge.

Arrival time of 2.30pm and finish time 5pm 7 days a week. You can also host large groups during trading hours if you like.

Please note if you book this exclusive timeslot and numbers fall below 20 a \$200 hire charge will apply.

### TERMS & CONDITIONS for exclusive time slot:

We require a minimum of 20 paying adults for the exclusive time slot. (ie 2.30pm to 5pm)

If numbers fall below 20 a \$200 hire charge will apply

### CANCELLATION POLICY exclusive time slot:

If you cancel your booking and we have turned away other bookings for the same day a \$200 cancellation fee will apply to cover lost revenue.

### TABLE SETTINGS and DECORATIONS

We set the tables with white tablecloths, crockery, glassware and napkins.

You are welcome to bring additional items to decorate if you like.

We **do not allow** small scatters, confetti, glitter or crepe paper. Use of these items will incur an additional \$100 cleaning fee.

We also **do not allow** sticky tape or blu tac to be adhered to our walls.

### BAR & CUSTOM DESIGNED COCKTAILS

We are fully licensed so other beverages, both alcoholic and non alcoholic, can be purchased from the bar.

We can offer a custom designed cocktail special for the guest of honour for a personalised touch \$10 each.

### DISCOUNT OFFERS

No discount offers apply on high tea menu, eg, but not limited to, entertainment book, ambassador card, friend of gallery etc

### THANK YOU

Thank you for your high tea enquiry. We would love the opportunity to cater for your special event.