

the
balcony
restaurant

HIGH TEA PACKAGE 2026
BOOKINGS ESSENTIAL

Please read package for all required information



high tea menu

\$50 per person

SWEET SELECTION

Mini Assorted Cheesecakes
Chocolate Dipped Strawberries
Mixed Mini Peach Blossoms & Lamingtons
Mini Eclairs

SAVOURY SELECTION

Assortment of Ribbon Sandwiches
Mini Spinach & Ricotta Pastries
Feta on Bruschetta Bites
Vegetarian Risotto

DRINKS

Pot of Blooming Tea to share with a complimentary refill
1 regular tea or coffee per person

Each guest receives 10 items in total ie 1 of each listed sweet, 1 of each listed savoury, 1 regular tea or coffee, 1 blooming tea to share

optional extras

Cocktail Specials

We offer a cocktail special with High Teas ... ask our friendly staff

Alcoholic Beverages

Guests can purchase any additional alcoholic or non-alcoholic beverages from our fully licensed bar

HIGH TEA INFORMATION

High Teas are available 7 days week.

Bookings are essential.

Please contact the restaurant directly for High Tea bookings.

Phone : 47712255

Email : eat@thebalconyrestaurant.com.au

The Balcony Restaurant has two spaces available :

The Magnolia Room &

The Balcony Restaurant Room.

We also offer a High Tea to Your House service.

NUMBER OF GUESTS & MINIMUM BOOKING NUMBERS

Minimum: We require a minimum of 4 paying adults.

We are unable to cater for less than this 4-person minimum.

Magnolia Tea Room: 30 guests maximum

Balcony Restaurant Room: 75 guests maximum

PAYMENT

High Teas are specially catered events.

Food is ordered and prepared according to your confirmed numbers.

The number you confirm for at cut off time is what we charge on the day.

Cancellations after cut off time or no shows on the day will need to be paid for.

We strongly encourage you collect funds in advance if you are concerned about covering the cost of late cancellations or no shows.

Please be clear about our payment policy & cancellation policy so there are no misunderstandings at the time of your event.

CONFIRMATION OF NUMBERS & CANCELLATIONS

Final numbers & dietary requirements are required at below times.

Weekend High Teas – Wednesday prior by 12pm

Weekday High Teas - 2 days prior by 12pm

We will text confirmation information.

Please respond via text so we have a record of confirmation & changes.

Cancellations will be accepted up until 12pm the day prior to your booking.

No cancellations can be accepted after this point.

Please text any cancellations by above the mentioned cut off time.

PAYMENT OPTIONS

We accept bank direct deposit, card or cash.

Bank Deposit: Bank Deposit payment is required in advance of your booking once your numbers are confirmed prior.

Bank Account Details :

Account: BSB014730 Account Number: 811236121

Account Name: The Balcony Restaurant. Ref: Your name.

We do not accept individual payments from guests to our bank account. If you wish to pay direct deposit you must collect funds from your guests and deposit as 1 payment to our bank account.

Card: Card payments incur a 1.5% surcharge. This is charged by merchant provider.

Guests can pay individually on the day; however, no shows or cancellations will still need to be paid for as per payment policy.

PROVIDED IN COST

Food & Beverage:

Each guest receives one of each of the items listed on the High Tea Menu.

Table Settings:

Tablecloths, glass side plates, serviettes, glass tea cups, glass saucers, glass blooming teapots, tiered High Tea stands with white ceramic plates & water glasses.

Extras :

We can provide a clothed cake & gift table if required.

DECORATIONS

You are welcome to provide your own extra decorations if you would like.

Flowers, balloon garlands or wall hire work best in our space.

We do not allow things to be adhered to our walls, hung from our light fittings or tied to our chairs.

We do not allow small scatters, exposed candles, confetti or anything that will stain our cloths.

Use of these items or damage from using these items will incur extra cleaning, replacement or repair cost



DIETARY REQUIREMENTS

We can cater for gluten free, dairy free, vegetarian or vegan.

We require dietary requirements at time of final number confirmation. Please ask your guests to make you aware of any dietary requirements upon their rsvp.

NOTE: If your guests' dietary requirements are not passed on to us in advance and we are required to make them a suitable meal on the day, additional charges will apply to cover our expenses.

HIGH TEA TO YOUR HOUSE INFORMATION

Available: 7 days a week

Time: Anytime between 9am and 2pm

Pick Up:

You can park in our back car park to collect food and/or equipment. Our car park is situated at rear of building. Access is via alleyway on Sturt Street - between Telstra building & Federation Place.

No parking here other than collecting takeaway food..

Collect & Drop Back : Please advice time you will collect & drop back

FOOD & EQUIPMENT

Cost: \$45 per person :

Food & Blooming Tea & Hire of Equipment

The cost includes all menu items listed with the exception of regular tea and coffee. This cost includes hire of all equipment listed in table settings provided with the exception of tablecloths & water glasses.

FOOD ONLY

Cost : \$40 per person:

Food Only with no tea/coffee, blooming tea or equipment

The cost per person includes food only ie all menu items listed with the exception of regular tea or coffee and blooming tea.

If you require delivery (as per delivery conditions above) it is a flat fee of \$25.

The hire equipment remains the property of The Balcony Restaurant and any breakages or loss of equipment will need to be paid for

CONFIRMATION

please read terms & conditions , upon confirmation is it accepted that you have read & agree to them.

Thank you for your enquiry

magnolia room

MAGNOLIA ROOM:

OVER 20 PEOPLE

Exclusive Use: We offer exclusive use with no hire charge for over 20 people

Available: The room is available 7 days for over 20 people.

Time Slots: 9am till 11.30am **or** 12pm to 2.30pm

Booking Duration: 2.5 hours for between 20 and 30 people.

Number of People: The Magnolia Room can accommodate up to 30 people.

NOTE: Exclusive use of room means no other Balcony customers are seated in the Magnolia Room with you.

The Magnolia Room is part of our building & some customers do you use our back entrance to enter & exit. You are **NOT PERMITTED** to lock the door & lock our other customers out.

Other customers may also be seated in our outside back balcony area at times. This outside area is a separate area to Magnolia Room; however, other customers will access it via the Magnolia Room.

NOTE: If your numbers fall below 20 the room will be opened up for other customers if required or you can pay applicable hire charge for exclusive use for under 20 people if preferred.

Please let us know your preference when numbers are confirmed in advance.

MAGNOLIA ROOM:

UNDER 20 PEOPLE

Weekday: 9.30am to 11.30am or 12pm to 2pm

Weekends: 9.30am till 11.30am

Booking Duration between 4 & 20 people: 2 hours.

Shared Use: For under 20 people the space is shared with other customers.

Exclusive Use: We do not offer exclusive use of room for under 20 people.

If you wish to have exclusive of the room for under 20 people the following hire charges apply:

between 16 and 20 people \$200 hire

between 8 and 16 people \$400 hire

between 4 and 8 people \$600 hire

balcony room

BALCONY ROOM:

OVER 30 PEOPLE

Exclusive Use: We offer exclusive use with no hire charge for over 30 people.

Available: The room is available 7 days for over 30 people.

Time Slot: 2.30pm to 5pm

Booking Duration: 2.5 hours for 30 people and above.

Number of People: The Balcony Room can accommodate up to 75 people.

NOTE: If your numbers fall below 30 people for this exclusive use time slot the following charges apply:

between 20 and 30 people \$200 hire.

between 12 and 20 people \$400 hire

between 4 and 12 people \$600 hire

Shared Use: You are able to book during trading hours for 30 people or above.

The space is shared with other customers and no hire charges apply.

Shared use time slots are available during trading hours.

We close at 2.30pm daily so recommend arrival no later than 12/12.30pm

BALCONY ROOM:

UNDER 20 PEOPLE

Weekdays: Available to book during trading hours from 9am.

Weekends: Available to book during trading hours from 9am.

Booking Duration between 4 & 20 people: 2 hours

We close at 2.30pm daily so recommend arrival no later than 12/12.30pm

Shared Use: For under 20 people the space is shared with other customers and no hire charges apply

